







 Fort Madison Procedure	<b>STATUS:</b> Issued
<b>TITLE:</b> Environmental Management System <b>EFFECTIVE DATE:</b> 05/09/2005	<b>NUMBER:</b> ENV - 0500

**Purpose** The purpose of this procedure is to define how the Environmental Management System is organized and operates in this plant.

**Scope** The procedure will apply to this plant. The process steps are outlined below.

S T E P	Who is Responsible	What Happens	Supporting Documents
1	Corporate SHE Group	Provides leadership to DuPont plant sites regarding environmental policies and regulations. Corporate leadership signed commitment letters showing their pledge. The corporate goal for environmental incidents is zero.	<a href="http://www1.lvs.dupont.com/SHE/">http://www1.lvs.dupont.com/SHE/</a> website for corporate SHE  Env_Compliance policy.pdf
2	Site Leadership Team	Provides leadership to the plant on SHE issues. Reviews environmental policy, targets and significant aspect reviews on a yearly basis.	 Yearly review for ENV.xls
2	Site Operations Leader	Facilitates and staffs the safety, health and environmental roles in this plant. Provides leadership to group activities.	 Exempt org chart.xls
3	Site Environmental Manager	Follows corporate guidelines on environmental policy. Provides structure and guidance within the environmental management system. Communicates environmental information within the plant and to the community. Works on waste reduction and prevention. Audit team leader for plant.	 W.I. 0019 Spill Plan  W.I. 0014 Waste handling  W.I. 0024 Groundwater Protection Plan  W.I. 0005 Fire/Disaster Plan  W.I. 0007 Contingency Plan
4	Site Environmental Technicians	Carry out daily work on environmental activities including monitoring, sample collection and testing.	
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**Measures:** It is important for us to properly measure the level of quality performance throughout the company. The following measures will indicate how well we are processing this procedure:

- 1.
- 2.

**Records:** This procedure requires that the above forms are filled out, initialed, and kept. These forms become the records of the quality performance.

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